

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

MEMBERS' MILEAGE CLAIM FORM

CLAIM BY COUNCILLOR: CLIVE LUXTON
COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip): [REDACTED]

FOR ALLOWANCES FOR THE MONTH OF: April / May

PERIOD COVERED BY CLAIM			REASON(S) FOR CLAIM		TRAVEL ALLOWANCE CLAIMED			
DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFORMED	DESCRIPTION OF APPROVED DUTY	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	PRIVATE CAR	PUBLIC TRANSPORT (Receipts must be attached)	
4.11.14	6.30	4.00	Town Hall.	Adult CES.	Demo.	32.	F	P
29.11.14	9.00	11.00	Guildhall	Council	Demo	24.		
12.12.14	10.00		Guildhall	Lic. Sub. Panel.	Demo	24.		
13.12.14	10.00		Guildhall	Lic. Sub. Panel.	Demo	24.		
14.12.14	10.00		Guildhall	Lic. Sub. Panel.	Demo	24.		
12.12.14	6.00		Town Hall	CE.S. Adult Subs	Demo	32.		
20.12.14			Town Hall	Council	Demo	32.		
15.12.14	6.00		Town Hall	Lic. Sub. Panel.	Demo	28.		
17.12.14	6.00		Town Hall	Corp. Parenting.	Demo	32.		
23.12.14	10.00		Norden Farm.	Lic. Sub. Panel.	Demo	32.		

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

VAT RECEIPT ATTACHED

Signature of Member: [REDACTED]

*Please delete as appropriate

For Office Use Only	
Democratic Services:	Authorised for Payment: <u>[REDACTED]</u>
Payroll:	Input by: <u>[REDACTED]</u>
Date:	Batch No:
Date:	Checked by:
Date:	Date:

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIM BY COUNCILLOR: *Mr. Lushen*
COUNCILLOR (EMPLOYEE) NUMBER (as found on payroll)
FOR ALLOWANCES FOR THE MONTH OF: *Dec '13* *Nov '14*

Dec¹³ March¹⁴

PERIOD COVERED BY CLAIM			REASON(S) FOR CLAIM		TRAVEL ALLOWANCE CLAIMED		
DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFORMED	DESCRIPTION OF APPROVED DUTY	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES		
						PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached)
						f	p
10-3-14			Town Hall.	Children OCS	Demo Soccs.	✓ 32	
SUB TOTAL						✓ 32	
TOTALS CLAIMED						✓ 32	
LESS ANY AMOUNT CLAIMED/RECEIVED FROM ANY OTHER AUTHORITY/BODY.						✓ +	
OVERLEAF.						367	

VAT RECEIPT ATTACHED

YES / NO *

* Please delete as appropriate

Date: 8 April 14

For Office Use Only			
Democratic Services:	Authorised for Payment	Date:	02/04/14
Payroll:	Input by:	Batch No:	Checked by:
	Date:		Date:

MEMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

CLAIM BY COUNCILLOR: MRS. S. LUXTON
COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip) [REDACTED]

FOR ALLOWANCES FOR THE MONTH OF: Dec 13 - March 14

PERIOD COVERED BY CLAIM			REASON(S) FOR CLAIM		PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	TRAVEL ALLOWANCE CLAIMED	
DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFORMED	DESCRIPTION OF APPROVED DUTY		PRIVATE CAR	PUBLIC TRANSPORT (Receipts must be attached)
4.12.13			Town Hall	OES (Health)	Demo Socs. ✓	32.	£
9.12.13	12.00		Town Hall	Access Forum ?	But cancelled. ✓	32.	
10.12.13			Windsor	Council	Demo Socs. ✓	28	
11.12.13			Windsor	Old Windsor Dove Control	Demo. Socs. ✓	28	
14.12.14			Town Hall	Lgc. Panel.	Demo. Socs. ✓	32.	
16.12.14			Brand Bridge	Community Partnership F.	read as outside body ✓	24	
17.01.14			Dansad	Forum. Community Ref.	Call to Action ✓	31	
28.01.14			Town Hall	OES. Health	Demo. Socs. ✓	32	
29.01.14			Town Hall	OES. Children	Demo Socs. ✓	32	
25.02.14			Town Hall	Taxe Appeal	Demo Socs. ✓	32	
25.02.14			Town Hall	Council	Demo Socs. ✓	32	
3.03.14			Town Hall	Corp. Planning	Meeting recorded ✓	32.	
SUB TOTAL						335	
TOTALS CLAIMED						PTO	

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

VAT RECEIPT ATTACHED

Signature of Member

YES / NO *
*Please delete as appropriate
Date: 8/4/14

For Office Use Only	
Democratic Services:	Authorised for Payment: <u>[REDACTED]</u>
Payroll:	Input by: <u>[REDACTED]</u>
Date:	<u>02/04/14</u>
Batch No:	
Checked by:	
Date:	

MEMBERS' MILEAGE CLAIM FOR 1

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

CLAIM BY COUNCILLOR: Mrs SANDRA LAYTON
COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip): [REDACTED]

FOR ALLOWANCES FOR THE MONTH OF: September / Nov

PERIOD COVERED BY CLAIM			REASON(S) FOR CLAIM		PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	TRAVEL ALLOWANCE CLAIMED	
DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFORMED	DESCRIPTION OF APPROVED DUTY		PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached)
9.13	6.30		Town Hall	Children Decs	✓	32	£ p
1.10.13	9.30		Town Hall	Meeting & lunch (KID DEC) Planning training needs	✓	32	
9.10.13	4.30		London	Westminster - J. Hunt. Leader.	✓		18 20
19.10.13	12.00pm		Town Hall	Meeting Decs. (Adult Services)	✓	32	
22.10.13	5.0pm		Town Hall	Corp. Partnership	✓	32	
04.11.13	10.00am		Town Hall	School Trasp. Appeal	✓	32	
25.11.13	6.00		Town Hall	Lic. Panel	✓	32	
11.11.13	5.00pm		Town Hall	Health Decs	✓	32	
14.11.13	6.0pm		Town Hall	Legs Land (Health Sub) Treat as outside body	✓	32	
27.11.13			Town Hall	Comm. Partnership	✓	24	
27.11.13			Town Hall	Corp. Partnership	✓	32	
28.11.13			Town Hall	Transport Appeal	✓	32	
SUB TOTAL						312	18 20
TOTALS CLAIMED						312	18 20

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

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VAT RECEIPT ATTACHED

Signature of Member

YES / NO *
*Please delete as appropriate
Date: 28th Nov 13

For Office Use Only	
Democratic Services:	Authorised for Payment: <u>[REDACTED]</u>
Payroll:	Input by: <u>[REDACTED]</u>
Date:	10/12/13
Batch No:	
Checked by:	
Date:	

MEMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

CLAIM BY COUNCILLOR: **MRS S. L. JONES**
COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip): **[REDACTED]**

FOR ALLOWANCES FOR THE MONTH OF: **JUNE, July, Aug**

PERIOD COVERED BY CLAIM			REASON(S) FOR CLAIM		PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	TRAVEL ALLOWANCE CLAIMED	
DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFORMED	DESCRIPTION OF APPROVED DUTY		PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached)
4.6.13	10.30	12.30	Town Hall	Leader + Heathrow	Leader	32	£
10.6.13	10.00		ETOR	Lic. Panel - Appeal	Demo. Socs	28	p
11.6.13	6.30		Town Hall	OES. Childrens	Demo. Socs	32	
25.6.13	7.00		Town Hall	Council	Demo Socs	32	
10.7.13	10.00		Windsor	Lic. Appeal Panel	Demo Socs	24	
10.7.13	6.30		Town Hall	OES (Heath)	Demo Socs	32	
16.7.13	5.00		Town Hall	Corp. Parenting	Demo Socs	32	
23.7.13	7.00		Windsor	Council	Demo Socs	24	
21.8.13	10.00		Town Hall	Lic. Appeal Panel	Demo Socs	32	
28.8.13	6.30		Town Hall	Lic. Appeal Panel	Demo Socs	32	
SUB TOTAL						300	
TOTALS CLAIMED						300	

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

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VAT RECEIPT ATTACHED

YES/NO*
*Please delete as appropriate

Signature of Member: **[REDACTED]**

Date:

For Office Use Only	
Democratic Services:	Authorised for Payment: [REDACTED]
Payroll:	Input by: [REDACTED]
Date:	30/8/13
Batch No:	
Checked by:	
Date:	